

Pakistan School, Kingdom of Bahrain

Syllabus Break Down for the Session(2016-17)

Class : 4th

Subject : Computer Science

Third term

Week	Day	Portion to be covered	Home Work
1 st	Day 1	CH # 7 Formatting in MS word Character Formatting Exercise	Practice character of formatting
	Day 2	Highlighting Text Exercise	
2 nd	Day 1	Aligning Text Exercise	Practice how to aligning text and apply borders and shade
	Day 2	Applying Borders and Shading Exercise	
3 rd	Day 1	CH # 8 Introduction to MS Power Point 2007 Starting Power Point 2007 Exercise	Practice to start power point
	Day 2	Creating a Presentation Exercise	
4 th	Day 1	Creating a Presentation Exercise	Practice to create presentation
	Day 2	Slide Show Exercise	
5 th	Day 1	CH # 9 Working with Text in MS Power Point Inserting a Text Box Exercise	Practice inserting text and changing case
	Day 2	Changing Case Exercise	
6 th	Day 1	Checking spelling Exercise	Practice to check spelling and create bullet lists
	Day 2	Creating bulleted Lists Exercise	
7 th	Day 1	CH # 10 Multimedia Multimedia CD/DVD - ROMs Exercise	Learn to use CD/DVD
	Day 2	Installing a CD/DVD _ ROM Exercise	
8 th	Day 1	Windows Media Player Exercise	Practice to play media player and games
	Day 2	Playing games Exercise	
9 th	Day 1	Online Games Exercise	Practice to play online games
	Day 2	Test Objective of chapter	
10 th	Day 1	Worksheet 3	-----
	Day 2	Test work sheet 3	
11 th		Revision	

Contents

First Term

- 1 – Applications of Computer
- 2 – Input and Output Devices
- 3 – More about Window 7

Second Term

- 1 – More about Tux Paint
- 2 – More Logo Commands
- 3 – Editing Tex in Ms Word 2007

Third Term

- 1 – Formatting in Ms Word
- 2 – Introduction to MS Power Point 2007
- 3 – Working with Text in MS Power Point
- 4 - Multimedia