** E- Support and Learning Material / Session 2020-2021**

**PAKISTAN SCHOOL, M/O EDUCATION, KINGDOM OF BAHRAIN**

**Subject: Computer Grade: 3**

**Book: OXFORD KEYBOARD Book-3 (Third Edition)**

**FIRST TERM NOTES**

**Chapter 2:- More About Paint**

**Topic: - Moving and Copying Objects (Week 5)**

**Q1. Circle the correct Options:-**

1. The **\_\_CUT\_\_\_** option is used to cut the selected part of a drawing.
2. **Cut** (b) Copy
3. The **\_\_COPY\_\_\_** option is used to duplicate a selected part of a drawing.
4. Paste (b) **Copy**
5. The Keyboard shortcut for the Cut option is **\_\_Ctrl+X\_\_\_.**
6. Ctrl + V (b) **Ctrl + X**
7. The keyboard shortcut for the Paste option is Ctrl+R. **\_\_F\_\_**
8. True (b) **False**
9. The Keyboard shortcut for the Copy option is Ctrl+C. **\_\_T\_\_**
10. **True**  (b) False
11. MS-Paint is a window program that is used for \_**drawing\_\_.**

**(a) Drawing** (b) Listen music

**Q2. Answer the following:-**

1. **What are the functions of the Cut and Paste tools?**

Ans: The function of the Cut and Paste tool is to Cut the selected data from its original position, and then insert where Paste command is given.

1. **What tool will you use to duplicate an image of a kite you have drawn? Outline the steps you will take to do so.**

Ans: The Copy tool is used to duplicate the image of the kite you have drawn. You will take the following steps to do so:

• Click the Select option.

• Drag the mouse to select the kite and then click on the Copy command.

• Click on Paste.

• Drag the picture of the pasted kite to wherever you want it on the drawing area.

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**Activity**

Copy each word and place it into the correct box next to the matching image

**MATCHING WORDS TO PICTURES**

|  |  |  |  |
| --- | --- | --- | --- |
| Monitor | Keyboard | CPU tower | Webcam |
| Mouse | Printer | DVD drive | Flash drive |
| Speakers | Tablet/ iPad | Headphones | Video Camera |
| Digital Camera | Blank CDs | Microphone | E-Reader |

|  |  |  |  |
| --- | --- | --- | --- |
| C:\Users\administrator\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\H2TBSA5D\MC900434843[1].png |  |  |  |
| C:\Users\administrator\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ILTYI02B\MP900430970[1].jpg |  |  |  |
| C:\Users\administrator\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\1HXUCEJP\MP900308891[1].jpg |  |  |  |
| C:\Users\administrator\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\5J754ZAR\MC900433874[1].png |  |  |  |
| [http://t3.gstatic.com/images?q=tbn:ANd9GcSgt1A2RJ4Ms9Q5062SwjicyVaZDZ403T50Zovc8iYHyVoZqpwK4w](http://www.google.com/imgres?q=cpu+tower&um=1&hl=en&biw=1920&bih=888&tbm=isch&tbnid=t9C3sCAUfU9cOM:&imgrefurl=http://blogaras.com/dell-cpu-tower&page=3&docid=U4kHBp6hDxbEOM&w=119&h=150&ei=pfNuTpS-CLKfsQLgp6W_CQ&zoom=1) |  |  |  |
|  |  |  |  |

**Activity**

**MATCHING PICTURES TO WORDS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [Cute Cartoon Bee](http://www.mycutegraphics.com/graphics/bee/cute-cartoon-bee.html) | [Orange Butterfly](http://www.mycutegraphics.com/graphics/butterfly/orange-butterfly.html) | [Cute Snail](http://www.mycutegraphics.com/graphics/snail/cute-snail.html) | [Cow with Black Spots](http://www.mycutegraphics.com/graphics/cow/cow-with-black-spots.html) | Cute Sun |
| [Pink Cupcake](http://www.mycutegraphics.com/graphics/cupcake/pink-cupcake-clip-art.html) | [Cartoon Chocolate Chip Cookie](http://www.mycutegraphics.com/graphics/food/cookie/cartoon-chocolate-chip-cookie.html) | [Bird Eating a Worm](http://www.mycutegraphics.com/graphics/bird/bird-eating-worm.html) | [Black Cartoon Spider](http://www.mycutegraphics.com/graphics/spider/black-cartoon-spider.html) | [Funky Blue heart](http://www.mycutegraphics.com/graphics/hearts/funky-blue-heart.html) |

|  |  |
| --- | --- |
| **Cow** |  |
| **Snail** |  |
| **Heart** |  |
| **Butterfly** |  |
| **Spider** |  |
| **Bee** |  |
| **Bird** |  |
| **Sun** |  |
| **Cookie** |  |
| **Cupcake** |  |