** E- Support and Learning Material / Session 2020-2021**

**PAKISTAN SCHOOL, M/O EDUCATION, KINGDOM OF BAHRAIN**

**Subject: Computer Grade: 2**

 **Book: OXFORD KEYBOARD Book-2 (Third Edition)**

 **FIRST TERM NOTES**

**Chapter 2 (Topic: - Floppy Disk, Hard Disk, CD, DVD, and USB) Week 8**

**OBJECTIVE**

The student should be able to:

* **Identify** floppy disks, hard disks, CDs and DVDs, and USBs
1. what a hard disk is and what it is used for
* **Describe** the use of a USB and its advantage over a CD and DVD
1. differentiate between a CD and a DVD

**Q1. Label the following that you can see in the given picture:**-



 USB\_\_\_\_\_ \_\_Hard-disk\_\_\_\_



 **\_**Floppy Disk**\_**  \_\_DVD\_\_\_

**Q2.Write the correct words from the given jumbled words:-**

1. **O P Y P L F**

 Hint: It is a square-shaped storage device hardly used nowadays.

Ans: **\_\_\_Floppy\_\_\_\_\_**

1. **E K R P E A S**

 Hint: It is used to listen to recorded sound or music.

Ans: **\_\_\_Speaker\_\_\_\_\_\_**

1. **I C D E E V**

 Hint: It is an object used to perform a particular task.

Ans: **\_\_\_\_\_Device\_\_\_\_\_\_**

**Q3.Answer the following:-**

1. **Name any three devices used to store information permanently?**

Ans: CD, DVD, and ‘USB’

1. **What is hard-disk and why we use it?**

Ans: It look like a box, it is fixed inside the CPU and we used to save data from the computer.

1. **What the UPS stands for?**

**Ans:** It stands for Uninterrupted Power supply.

1. **Write any one use of a UPS?**

Ans: A UPS keeps the computer working sometime even after the electricity goes off.

**Q4. Advantage and disadvantages of hard drive and Floppy disk?**

|  |  |  |
| --- | --- | --- |
| **Storage Device** | **Advantages** | **Disadvantages** |
| **HARD DRIVE** | * Cheapest
* Save large amount of data
* hard drive is portable
 | * damaged by

 sunlight, dust or liquids |
| **USB** | * It is Small
* Easy to Carry
* To save data
 | * It cannot store as much as a hard drive
* slower
 |

**Q5. Differentiate between a CD and a DVD, its advantage and disadvantages**

|  |  |  |
| --- | --- | --- |
| **Storage Device** | **Advantages** | **Disadvantages** |
| **CDs/CDRoms** | * It is small and portable
* It can store audio and video data
 | * It can be easily scratched
 |
| **DVDs** | * It store good quality audio

 and video | * DVDs do not work in

 CD drives. |

**GOOD LUCK**

**UNIT: 2 Part of a Computer (Activity)**

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**Q1.Name the following devices of a computer:-**













**Q2. Who am I?**

1. I am used to store data and can easily be carried in a pocket. **\_\_\_\_\_\_\_ \_\_\_\_**
2. I am used to take a printout. **\_\_\_\_\_\_\_\_\_\_\_\_**
3. I am used to record sound. **\_\_\_\_\_\_\_\_\_\_\_\_**
4. I control all the other parts of a computer. **\_\_\_\_\_\_\_\_\_\_\_\_**
5. I am an input device. I am also known as a pointing device. **\_\_\_\_\_\_\_\_\_\_\_**

**Q3.Answer the following:-**

1. **What the CPU stands for?**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Name any three devices used to store information permanently?**
2. **What is Monitor?**
3. **Define the Microphone?**
4. **Write the name of two devices used to listen to recorded sound or music?**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**