



Lesson Objectives:

DIFFERENCE BETWEEN BOOK – KEEPING AND ACCOUNTING

May 31st, 2020 Grade 11

OBJECTIVES OF BOOK - KEEPING

Recording of transactions in subsidiary books are the primary stage in book-keeping



NATURE OF WORK IN BOOK KEEPING

The work of book - keeping is clerical and repetitive in nature.

Hence it does not require any special skill and knowledge

NATURE OF WORK IN ACCOUNTING

The work of accounting is complex in nature. Hence it requires special knowledge and skill

Conclusions and Questions

Further study book page # 5 to 6

